
PROCEDURE FOR DONATIONS TO THE VT AT PROGRAM

OVERVIEW:

This document describes the policy and process for staff when approached with Assistive Technology (AT) or durable medical equipment (DME) donations. This applies to donation attempts by individuals, organizations, schools, and any State of Vermont agency, department, or division.

POLICY

Durable Medical Equipment:

The AT Program does not accept donations of DME. Examples of DME are walkers, shower chairs, ramps, stair lifts, lift chairs and other large equipment. Please refer those individuals who wish to donate to the Reuse website (<https://vt.at4all.com>) or refer to list of local contacts kept by the AT Program.

Assistive Technology: (Smartpens, voice recorders, stylus, etc.):

VATP will only accept donations of AT that have been vetted by the Director. All donation attempts should be referred there first. Please email VT AT Program Director with any AT equipment donation requests. Equipment dropped off without first consulting with the director, regardless of the source, will be disposed of.

PROCEDURE

Donation attempt is initiated, regardless of source entity.

1. If DME, AT Specialist or AT representative offers information on the reuse exchange or other DME sources in the area.
2. If AT, donor emails the VATP director with information on the donation.
3. VATP Director may, after initial details are gathered, work with AT Specialists to determine if the item(s) are an asset to the program. Factors used to assess this include age, quality, demand, size, and programmatic need.
4. If a donation is accepted, Services Coordinator will receive, inventory, and add to AT4ALL inventory for the appropriate tryout center.